

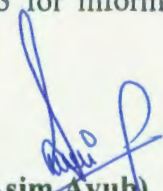


# PHA FOUNDATION MINISTRY OF HOUSING & WORKS

NO. PHA-F/7<sup>th</sup> - Board Meeting/2013/2226  
20<sup>th</sup> February, 2013

SUBJECT: APPROVED MINUTES OF 7<sup>TH</sup> MEETING OF THE BOARD OF DIRECTORS (BOD) OF PHA FOUNDATION HELD ON 7<sup>TH</sup> FEBRUARY, 2013.

I am directed to enclose a copy of the approved minutes of the 7th meeting of the Board of Directors (BoD) of PHA Foundation held on 7th February, 2013 for information / further necessary action please.

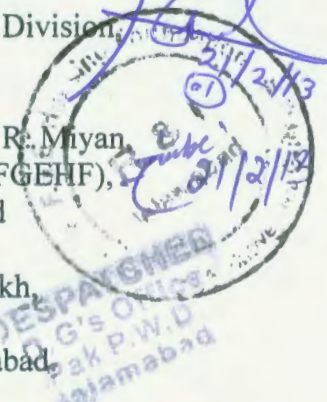
  
(Asim Ayub)  
Company Secretaru

**Distribution:-**

1. Sardar Talib Hassan Nakai,  
Federal Minister for Housing/  
Chairman PHA Foundation  
Islamabad.
2. Mr. Nasar Hayat  
Secretary,  
M/o Housing & Works,  
Islamabad.
3. +Mrs. Amna Imran Khan,  
Joint Secretary/ CEO, PHA-F  
M/o Housing & Works,  
Islamabad
4. Mr. Liaquat Munir Rao,  
FA (Works) / Joint  
Secretary, Finance Division,  
Islamabad.
5. Mr. Sanaullah Aman,  
Member Engineering,  
CDA, Islamabad.
6. Mr. Talat Rasheed R. Miyan  
Director General (FGEHF),  
FGEHF, Islamabad
7. Mr. Faqir Muhammad,  
Joint Engineering Advisor,  
M/o Housing & Works,  
Islamabad.
8. Mr. Shah Din Shaikh,  
Director General,  
PAK PWD, Islamabad.
9. Mr Aurangzaib Maral  
Deputy Secretary (Admin)  
Ministry of Housing & Works

C.C.

1. PS to Chief Executive Officer, PHA Foundation, Islamabad.
2. PA to Deputy Managing Director, PHA Foundation, Islamabad.
3. All Directors.
4. Section Officer (G), M/o Housing & Works



*Handwritten notes:*  
J 21/2/13  
at 9:50 AM




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*B.D. - 21/2/13*

*21/2/13*

*pmr*

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*21/2/13*  
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*21/2/13*



**LIST OF AGENDA ITEMS FOR 7<sup>TH</sup> BOARD MEETING OF PHA-FOUNDATION**  
**SCHEDULED TO BE HELD ON 7<sup>TH</sup> FEBRUARY, 2013**

AGENDA ITEM NO.	SUBJECT
1)	CONFIRMATION OF 6 <sup>TH</sup> BoD MEETING
2)	PHA FOUNDATION SERVICE RULES-2013
3)	DECISION ON REPORT OF THE COMMITTEE ON COST & TIME OVERRUN ON 07 (SEVEN) STALLED PHA PROJECTS
4)	ISSUANCE OF LETTER OF COMMENCEMENT OF CONSTRUCTION WORK AT KURRI ROAD PROJECT
5)	APPOINTMENT OF CONSULTANT FOR CONSTRUCTION OF MULTI STORY COMPLEX AT CARLTON HOTEL SITE KARACHI
6)	PROGRESS OF DEVELOPMENT WORK AND STAGGERING OF INSTALLMENT
7)	LAUNCHING OF VACANT APARTMENTS, SHOPS AND OFFICES AT LAHORE APARTMENTS
8)	STATUS OF I-16 PROJECT
9)	FINDINGS/REMARKS OF THE INQUIRY OFFICER (D.G. FEDERAL GOVT. EMPLOYEES HOUSING FOUNDATION) REGARDING INQUIRY AGAINST THE OFFICERS/ OFFICIALS OF PHA-FOUNDATION, ISLAMABAD IN ALLOTMENT OF CANCELLED APARTMENTS
10)	RECOMMENDATIONS OF THE COMMITTEE CONSTITUTED BY THE MINISTRY OF HOUSING AND WORKS TO FORMULATE AN OVERALL AND TRANSPARENT POLICY FOR ALLOTMENT OF HOUSING UNITS AND CANCELLED/VACANT APARTMENTS
11)	DECISION ON THE ELIGIBILITY OF EMPLOYEES OF GILGIT BALTISTAN FOR ALLOTMENT OF HOUSING UNIT AT KURRI PROJECT
12)	INVESTMENT OF Rs.200.00 MILLION IN FORM OF TERM DEPOSIT
13)	REGULARIZATION OF THE SERVICES AND EXTENSION OF CONTRACT IN FAVOUR OF MS. ANEELA RAZZAQ AS ASSISTANT DIRECTOR
<b>ADDED AGENDA ITEM</b>	
14)	ALLOTMENT OF HOUSING UNIT TO MR. ARIF CHAUDHRY, LEGAL CONSULTANT (HOUSING & WORKS)

**GOVERNMENT OF PAKISTAN  
PHA FOUNDATION  
MINISTRY OF HOUSING**

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**Minutes of the Meeting**

**Subject: 6<sup>th</sup> MEETING OF BOARD OF DIRECTORS OF PHA FOUNDATION**

6<sup>th</sup> Meeting of the Board of Directors of PHA Foundation was held under the Chairmanship of Hon'able Minister for Housing & Works/ Chairman, PHA Foundation at 1100 hours on 07-02-2013 in the Committee Room of Ministry of Housing. List of participants is annexed. The meeting started with the Holy name of ALLAH Almighty and business as per following agenda items came under consideration:

**AGENDA ITEM No-1: CONFIRMATION OF MINUTES 6TH BoD MEETING**

The Managing Director/ Chief Executive Officer, PHA Foundation briefed the Board and stated that minutes of previous meeting held on 26<sup>th</sup> December, 2012 were circulated among the members. However, no objection has been raised/received, therefore, the Board may confirm the minutes of the 6<sup>th</sup> BoD meeting.

**DECISION: The Board confirmed the minutes of the 6<sup>th</sup> BoD meeting.**

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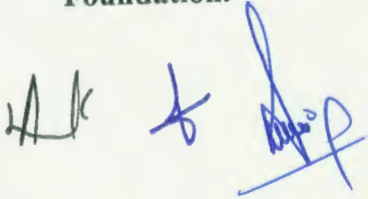
**AGENDA ITEM No-2: PHA FOUNDATION SERVICE RULES-2013**

During 1<sup>st</sup> Board of Directors (BoD) meeting of PHA Foundation it was resolved that the Service Rules framed for the former Pakistan Housing Authority (PHA) may be changed to the extent in the title and contents to be called Service Rules of PHA Foundation. Thereafter, the draft PHA Foundation Service Rules were modified and placed in a 5<sup>th</sup> Board meeting for finalization of the aforesaid draft rules.

The Board during threadbare discussion unanimously decided that further technical input is required to be incorporated. Accordingly, keeping in view, the expertise of Mr. Liaqat Munir Rao, Member (Finance) of PHA Foundation Board; the task was assigned to him to revisit the proposed draft and submit before the Board.

The Hon'ble member, who after thorough examination of draft rules, prepared a fresh workable draft and place before the Board for approval (**Annex-I**).

**DECISION:** The BoD appreciated the efforts of Mr. Liaqat Munir Rao, for framing revised Service rules-2013. However, the BoD directed that input of the Directors of PHA Foundation may also be incorporated regarding nomenclature of different posts/positions and sanctioned strength to make these rules more vibrant. After incorporating their inputs, the same may be placed in next BoD meeting for approval. The BoD also directed the Financial Committee of the Board to frame financial rules of PHA Foundation.

Three handwritten signatures in blue ink are present below the decision text. The first signature on the left is 'AK', the middle one is a stylized 'L', and the largest one on the right is a complex signature, likely belonging to Mr. Liaqat Munir Rao.

**AGENDA ITEM No-3: DECISION ON REPORT OF THE COMMITTEE ON COST & TIME OVERRUN ON "07" (SEVEN) STALLED PHA PROJECTS**

This matter was placed before 5<sup>th</sup> PHA Board meeting held on 27<sup>th</sup> September 2012 and it was decided that:-

- a) An inquiry Committee headed by Dy. Managing Director, PHA Foundation and associated by DG Pak PWD, one Engineer from National Construction and one Engineer from PHA Foundation would examine the two previous inquiry reports and submit their report containing specific recommendations regarding fixing of responsibility and future action.
- b) The Committee would also ascertain and certify that overpayment made to the contractor were due to variation in BOQ's and ascertain whether the actual work on ground commensurate with the payments already made and bills which have been submitted for payment. PHA would take further action on receipt of Inquiry report.
- c) The BoD further directed that keeping in view the miseries faced by the allottees, the PHA Foundation may start the remaining work on the seven projects after completing formalities.
- d) In the 4<sup>th</sup> BoD meeting, it was decided that FIA would be part of the Inquiry. However, if any financial embezzlement is detected by Technical Committee, the matter would be referred to FIA for investigation.

2. In light of the above decision, Committee was constituted vide office order No. F.2(27)/2012-Admin-I dated October 22, 2012 with the following mandate:-

*"The mandate of this Inquiry Committee would be to examine the previous two inquiry reports regarding the stalled "7" seven projects. The Committee will submit the report containing specific recommendations and fixing of responsibility. The Committee will also examine the feasibility of work to be done and future payments".*

3. National Construction informed that no engineer was available for nomination, in order to participate in the Inquiry Committee. Meanwhile, Dy. Managing Director, PHA Foundation also proceeded on four months leave.

4. A new Inquiry Committee comprising DG Pak PWD (Chairman), Mr. Qaiser Abbass, SE Pak PWD and Mr. Muhammad Farooq Azam, Dy. Director Engineering was reconstituted vide letter even No dated November 14, 2012 with the same mandate as was given to previous Committees.

5. It is not out of place to mention here that Paras (b) & (d) of the approval of BoD is not made part of the mandate of the committee.

6. In the 6<sup>th</sup> Board meeting, Director General, Pak-PWD gave a detailed presentation on cost & time overrun on 07 stalled PHA Projects. Various options of resumption of work on the projects and arrangement for finances required thereof were discussed in depth. Matter regarding fixing of responsibility also was deliberated upon. It was decided that final decision will be taken on receipt of inquiry report from DG, Pak-PWD. He assured that report would be submitted upto December 31<sup>st</sup> 2012. Director General, Pak-PWD has submitted the report vide letter No.DG/Pak PWD/Inquiry/240/W II dated 31<sup>st</sup> December 2012.

**DECISION: The inquiry report submitted by DG, Pak-PWD was discussed in detail and it was decided by the BoD that since the matter is under inquiry in FIA so PHA-Foundation should wait till the said inquiry is finalized.**



**AGENDA ITEM No-4: ISSUANCE OF LETTER OF COMMENCEMENT OF CONSTRUCTION WORK AT KURRI ROAD PROJECT**

Reference 4<sup>th</sup> Board meeting held on July 19, 2012, letters of acceptance were issued on July 24, 2012 to the contractors for award of work at Kurri Road Project as below:

<u>Cat-I-Houses</u>	M/S Abdul Majeed & Co.
<u>Cat-II-Houses</u>	M/S Techno (Pvt) Ltd.
<u>Cat-III (North)-Houses</u>	M/S National Construction
<u>Cat-III (South)-Houses</u>	M/S Abdul Majeed & Co.

Later, Ex-Director (Engineering) and M/S Techno (Pvt) Ltd. filed cases in Islamabad High Court. Resultantly, Islamabad High Court suspended the operation on the 4<sup>th</sup> Board meeting decisions. The stay order thereof stands vacated.

Board of Directors in the 6<sup>th</sup> meeting decided as under:

*"It is pointed out that 02 out of 03 firms to whom letter of acceptance for the housing units have been issued are involved in cost & time over run of 04 stalled projects. Since, letter of acceptance has already been issued by the Ex-MD, PHA, hence, cancellation of the same would attract unnecessary litigation. Therefore, in order to avoid unnecessary litigation and delay in execution of Kurri Housing Scheme, it was decided that the contract may be signed. However, to safeguard the PHA interest, a bank guarantee may also be obtained for performance criteria and mobilization advance."*

Both the contractors filed a suit in the court of Senior Civil Judge, Islamabad against submission of bank guarantee for performance security. Copy of the court orders is enclosed.

**DECISION:** The BoD deliberated and decided that performance security would be against the AA-Insurance guarantee instead of bank guarantee as decided in 6<sup>th</sup> board meeting. However, mobilization advance will be granted against bank guarantee.

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M. J. F.

**AGENDA ITEM No-5: APPOINTMENT OF CONSULTANT FOR CONSTRUCTION OF MULTI STORY COMPLEX AT CARLTON HOTEL SITE KARACHI**

Ministry of Housing & Works directed PHA to initiate plan for construction of Multi Story Complex on Carlton Hotel plot Karachi (property owned by the Ministry). The possession of land measuring 3.14 acres was handed over to PHA Foundation. Expression of Interest (EOI) was invited on JV basis which was not materialized. Authority Board in its 29<sup>th</sup> meeting decided that PHA should launch the project on its own through renowned Marketing Consultant and Construction done as per PPRA Rules/ PHA policy in vogue.

In this connection, applications from the Consultants were invited through advertisement in national press dated June 20, 2012. Twenty nine (29) Consultants applied for pre-qualification (List attached).

The services Pakistan Council of Architects & Town Planners (PCATP) were hired for pre-qualification of Consultants as per standard criteria of PEC. PCATP scrutinized and evaluated the pre-qualification documents and furnished the report on November 12, 2012 and top ten firms were recommended for pre-qualification.

In the 6<sup>th</sup> Board meeting it was approved that M/s SAMPAK was rendered services to Pakistan Housing Authority as core consultant as well as design and supervisory services on four stalled PHA projects. The Consultant has been found responsible for huge cost & time overrun and failed to fulfill contractual obligations. As such, it was decided that M/S SAMPAK may not considered for pre-qualification. Accordingly Board approved the pre-qualification of nine consulting firms.

Accordingly, PHA Foundation invited the technical & financial bids from the nine pre-qualified firms and the bids were opened on 24<sup>th</sup> January, 2012 by the Committee comprising following members:

Director (Engineering)	Chairman
Director (Finance)	Member
Director (Land)	Member
Deputy Director (Engg-II)	Member/ Secretary

As per preliminary evaluation of technical bids standing/ ranking position of the consulting firms is as under:

1. M/S NESPAK (Pvt) Ltd
2. M/S EA Consultants (Pvt)Ltd.
3. M/S PEPAC
4. M/S CG Consulting Group (Pvt)Ltd.
5. M/S Progressive Consultants Pvt Ltd
6. M/S Meinhardt (Pakistan) Pvt Ltd

Consultants have been requested to make presentation so that the evaluation of technical bid is finalized.

**DECISION: The preliminary evaluation and standing/ ranking of consulting firms was discussed and principally approved by the BoD. However, the BoD directed to arrange presentation to finalize the evaluation of consulting firm.**





**AGENDA ITEM No-6: PROGRESS OF DEVELOPMENT WORK AND STAGGERING OF INSTALLMENT**

Allottees of Kurri Road have some reservations regarding slow pace of development work at site and heavy installment schedule due to which they are delaying installments and losing interest in scheme. According to allottees, PHA Foundation was to handover housing units in March, 2014 after completion of all development work but ground situation shows a different picture. As per the statements of allottees the construction work is lagging far behind the schedule. Moreover the installment schedule is very heavy and is not possible for a retired person to pay promptly.

Therefore, the allottees have requested the payment schedule may be revised so to make it convenient for payment of the installments. It is further proposed members may be intimated periodically about the status of the work being carried out at site.

**DECISION: The BoD deliberated on issue, in view of the progress of infrastructure development on the site. The BoD is pleased to allow six months (two installments i.e. 25th Jan. & 25th April, 2013) relaxation in payment of installments to all allottees of Kurri Project.**



**AGENDA ITEM No-7: LAUNCHING OF VACANT APARTMENTS, SHOPS AND OFFICES AT LAHORE APARTMENTS**

The Board in its previous meeting approved the revised cost in principal, however, it was decided that for effective marketing, some reputed consultant/ firm may be engaged as admissible in PPRA rule for sale of vacant apartment/ shops.

After re-activation of Media wing of PHA Foundation by CEO/MD PHA Foundation, it is proposed that Media Wing may initiate media campaign for the marketing and sale of apartments at Wafaqi Colony, Lahore. PHA Foundation has conceived following action plan to carry out effective Media Campaign:

- To furnish a model apartment and a site office at Wafaqi Colony Lahore.
- After availability of Model apartment and Site Office, PHA Foundation may initiate the media campaign through banners, standees, advertisements and press release.

**DECISION: The BoD is pleased to approve the proposed action plan.**

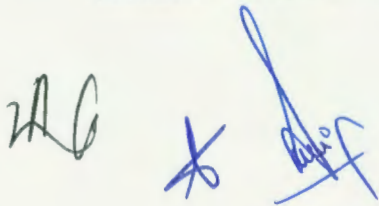
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**AGENDA ITEM No-8: STATUS OF I-16 PROJECT**

“E” type apartments consisting Ground+ 3 stories were approved by the PHA Foundation Board on November 14, 2012. It was decided during the presentation that top ranking firms may be asked to provide the bid. In the meantime, M/s SAMPAK (Pvt) Ltd obtained stay order from Islamabad High Court. The decision of which is still awaited, Legal Consultant is pursuing for vacation of stay order in court of Law. A large number of members are requesting for refund of their paid amounts.

**DECISION: The BoD after through examination desired to get the stay vacated and directed Legal Consultant to expedite the matter, so that project could be executed without delay.**

Three handwritten signatures in blue ink are present. The first is a stylized 'ALG'. The second is a simple 'X' mark. The third is a more complex signature, possibly 'M. J. F.', with a long vertical stroke extending upwards.

**AGENDA ITEM No-9: FINDINGS/REMARKS OF THE INQUIRY OFFICER (D.G. FEDERAL GOVT. EMPLOYEES HOUSING FOUNDATION) REGARDING INQUIRY AGAINST THE OFFICERS/OFFICIALS OF PHA-FOUNDATION, ISLAMABAD IN ALLOTMENT OF CANCELLED APARTMENTS**

**Back ground**

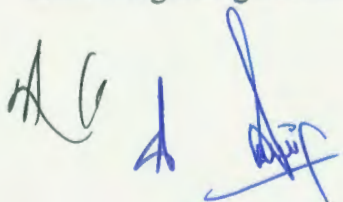
The succeeding paras pertain to the Inquiry against PHA Officers & Officials conducted by NAB Rawalpindi with special emphasis on the allotment of cancelled / vacant apartments to the employees of M/o Housing & Works and PHA Foundation. The recommendations of the NAB and findings of the Inquiry Officer along with the official response of PHA Foundation are as follows.

**Recommendations of the NAB**

The allotment of apartments to those PHA officers in BS-17 & above including deputationists, contract who had not served continuously for one year in PHA Foundation and Ministry of Housing & Works at the time of allotment, may be cancelled and these apartments may be re-allotted after following proper procedure through open auction. The requirement of one year service in PHA and Ministry of Housing & Works at the time of allotment may be implemented in future for all grade employees.

**Remarks by Inquiry Officer**

- i. The matter pertaining to allot / dispose of vacant/cancelled apartments to the employees of PHA Foundation was initially considered in PHA Board's meeting held on 27-08-2009 and the proposal was agreed to principally. However, the criteria of allotment and cost of vacant apartments was to be moved separately.
- ii. The issue was again submitted to PHA Board meeting held on 17-02-2010 wherein it was decided that a detailed report with recommendations be submitted by the committee of Director General's to the Chairman PHA Foundation (Minister for Housing & Works).
- iii. Subsequently the Director General's Committee submitted its report which was approved by the Chairman PHA/Minister for Housing & Works on 25-03-2010.
- iv. The matter was again submitted to PHA Board in its meeting held on 11-05-2010.
- v. The above allotments were made on the basis of cost of construction of apartments.
- vi. Since the allotments have already been made and in most of the cases payment also made by the allottees to PHA, it is therefore, viewed that rather than cancelling the allotments, the matter may be submitted to PHA Board for regularizing the issue of allotments of left over apartments/to the employees of M/o Housing & Works and PHA/Deputationists, price and relaxation in the criteria regarding at least one year continuous service etc.





### Remarks of PHA Foundation

The recommendation contained in Para (a) is not legally enforceable. Since all allotments are made strictly with the parameters of duly approved policy by PHA Board. The policy approved by the Board did not impose any condition of one year service in PHA. Therefore no violation of approved policy was made in all such allotments. The competent authority has judiciously exercised its lawful authority and any revocation of legally approved policy will unleash plethora of litigation as well as in the financial loss for the authority. However, one year service as recommended may be made mandatory for all such allotments in future if deemed appropriate.

In pursuance of the directions of the Ministry of Housing and Works conveyed vide letter No. F.No.1(3)/2012-Works/A-I dated 04-02-2013 pertaining to the recommendation of Inquiry Officer at Sr. No. a (vi) of the Annex (A) the following is submitted for deliberations and decision:

### DECISION: The Board deliberated on the matter and unanimously resolved that:

- The recommendations of the NAB and the Inquiry Officer, D.G. Housing Foundation (FGHEF) have been incorporated in the allotment policy formulated by the Ministry of Housing for cancelled apartments.
- The Board also deliberated on the allotments of cancelled apartments already made by PHA to the employees of Ministry of Housing and Works and PHA Foundation. It was observed that there was no restriction of one year service in PHA therefore the allotments already made may not be cancelled as it will result in litigation and other complications.
- The recommendations of the Inquiry Officer i.e. DG, FGHEF, on the issue of allotment made in favour of Mr Rasool Bux Phulpoto, Ex-MD and two security officials deputed with the Federal Minister M/o Housing / Chairman PHA Foundation was discussed by the BoD and principally approved the allotment made in their favour and also directed to ensure allotment of any available cancelled apartment to Ms.Noor Safia, in this regard the opinion of Legal Advisor may also be solicited regarding the specific recommendations of the NAB on these issues.

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**AGENDA ITEM No-10: RECOMMENDATIONS OF THE COMMITTEE CONSTITUTED BY THE MINISTRY OF HOUSING AND WORKS TO FORMULATE AN OVERALL AND TRANSPARENT POLICY FOR ALLOTMENT OF HOUSING UNITS AND CANCELLED/VACANT APARTMENTS**

In pursuance of the direction of the Ministry vide letter No. F.No.1(3)/2012-Works/A-I dated 04-02-2013 the policy formulated by the Committee headed by DG. National Housing Authority for the allotment of vacant/cancelled apartments and housing units to the employees of PHA Foundation and Ministry of Housing and Works (**Annex-III**).

For transparency and effective implementation of the proposed policy the following committee is proposed to carry out the open balloting in their supervision:

<u>S.No.</u>	<u>Designation</u>	<u>Portfolio</u>
1.	Joint Secretary, M/o Housing & Works / Member, PHA Foundation	Chairman
2.	Deputy Secretary, M/o Housing & Works	Member
3.	Director (Land), PHA Foundation	Member
4.	Director (Admin), PHA Foundation	Member

**DECISION:** After detailed discussions and deliberation, the draft policy formulated by the committee headed by the D.G. National Housing Authority has been approved. BoD also directed for strict observance of the same in future.



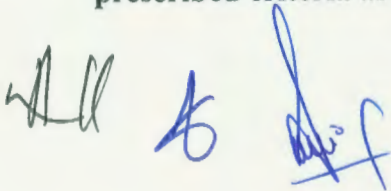


**AGENDA ITEM No-11: DECISION ON THE ELIGIBILITY OF EMPLOYEES OF GILGIT BALTISTAN FOR ALLOTMENT OF HOUSING UNIT AT KURRI PROJECT**

The matter of Judges & employees of Gilgit Baltistan alongwith employees of Autonomous bodies has been discussed in the 6<sup>th</sup> meeting of Board of Directors and it was resolved that *"The Board discussed this item in detail and after thorough deliberations, the Board decided that the request of above mentioned officers may be regretted and the amount paid, if any, may be refunded"*.

The judges and employees of Gilgit Baltistan have agitated that the employees of Gilgit Baltistan Civil Service fall under the administrative control of Kashmir Affairs, Gilgit Baltistan unlike Government servant serving in other provinces. The Government of Pakistan, Establishment Division vide U.O. No. 5/27/2010-Admin-III dated 20.05.2011 in a case referred to EOBI, has specifically mentioned that the employees working in Gilgit Baltistan areas are employees of Federal Government.

**DECISION:** The BoD deliberated and is pleased to approve allotment of housing units at Kurri Project in favour of High Court Judges of Gilgit Baltistan appointed by the Federal Government only, on their request, after fulfilling the prescribed criteria as per their entitlement.



**AGENDA ITEM No-12: INVESTMENT OF Rs.200.00 MILLION IN FORM OF TERM DEPOSIT**

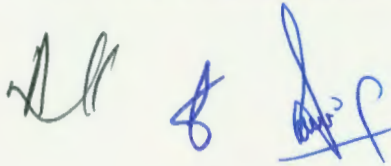
Finance Division letter No. F.4 (1)/2002-BR-II, dated July 2, 2003 (**Annex-IV**) amended vide Finance Division letter No. F.4 (1) /2002-BR-II, dated September 22, 2005 (**Annex-V**) is referred which provides complete policy guidelines on investment of funds for public sector enterprises and local / autonomous bodies and create an even playing field for public and private sector financial institutions.

2. For the purpose of investment of Rs.200 Million and all future investment , the finance committee constituted by BoD, may be authorized to prepare and evaluate the proposal after obtaining the fresh interest rate from "A" rated Bank as per guidelines provided by Finance Division OM, dated July,02, 2003.The composition of sub-committee is as under:

Joint Secretary (M/o Housing & Works)	<b>Convener</b>
Financial Advisor (Works, Finance Division)	Member
Director Finance (PHA, Foundation)	Member

3. The investment committee after evaluation of interest rates will get approval from the BOD, as per Finance Division investment instructions.

**DECISION: The BoD is pleased to approve the proposal of the Finance sub-committee of the BoD constituted for the purpose.**





**AGENDA ITEM No-13: REGULARIZATION OF THE SERVICES AND EXTENSION OF CONTRACT IN FAVOUR OF MS. ANEELA RAZZAQ AS ASSISTANT DIRECTOR**

**BRIEF HISTORY OF THE CASE**

The services of Ms. Aneela Razzaq, were hired on 1st October, 2009 as Marketing Officer/Customer Relation Officer (CRO) on contract basis, initially for a period of six months, which kept on extending till 31st December, 2011.

Ms. Aneela Razzaq was granted maternity leave till 12th December, 2011, however, she did not report on the expiry of her leave.

Initially, her name was not included in the list of petitioners, later on; she became a party in original Writ Petition titled Najaf Haider and others Vs PHA for regularization of Contract Employees in view of the approved Government policy.

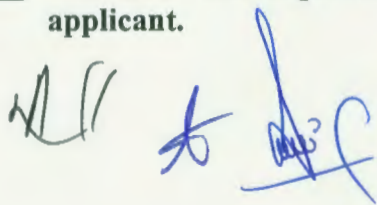
On 02-05-2012, the Islamabad High Court, Islamabad in its decision conveyed that “no adverse action may be taken against the petitioner”. The matter was brought to the notice of Hon’ble Chairman, PHA Foundation who directed that

*“The final decision of the court may be seen please”.*

**In view of the above and for addressing the grievances of Ms Aneela Razaq, the decision of the BOD is required on the following:-**

- i. Extension of Contract till date.
- ii. Regularization of leave period without pay w.e.f December 31, 2011 - till date.
- iii. Implementation of recommendation of the Cabinet Sub-Committee for regularization on the same analogy of other employees.

**DECISION: The BoD contemplated the issue and did not accede to the request of applicant.**



**AGENDA ITEM No-14: ALLOTMENT OF HOUSING UNIT TO MR. ARIF CHAUDHRY, LEGAL CONSULTANT , PHA FOUNDATION**

Mr. Arif Chaudhry, Legal Consultant, PHA Foundation has submitted application for allotment of housing unit on cost basis and it has been approved by Federal Minister (Housing) to place the case before Authority.

He has stated in his application that PHA Foundation has allotted housing unit to its employees and Financial Advisor on cost basis. So, he being Legal Consultant (Housing) may also be considered for allotment on cost basis at par with FA whose case was approved in 25<sup>th</sup> Board Meeting.

It is submitted that as per approval of Competent Authority, i.e P.M. and PHA Board. PHA Foundation has allocated housing units to the Federal Government officers working in BPS 20 and above.

**DECISION: The BoD after through deliberation decided to keep the matter pending.**

Three handwritten signatures in blue ink are present. The first signature on the left is a stylized 'AC'. The second signature in the middle is a simple 'A'. The third signature on the right is a more complex signature, possibly 'Arif', with a horizontal line underneath.